



**HARRIS**  
School Solutions

HSS  
Webinar  
January 11, 2018  
*Budget Development*  
*Part 1*

# QCC Budget Development Part 1

# Overview

## Purpose of Webinar

- Provide information on QCC Budget Development module features and basic processes.
- Discuss relationship between QCC Budget Development and other modules within the financial and HR software.
- Provide prerequisite information about Budget Development prior to the webinar on January 18<sup>th</sup>.

## Specific Features to be Reviewed

- Maintaining models
- Transferring accounts and budgets to/from Budget Development
- Using Quick Entry to maintain budgets
- Using Account Maintenance to maintain budgets
- Adjusting Budgets by Percentage Method
- Generating a Comparative Budget Report

## Specific Features to be Reviewed on January 18<sup>th</sup>

- Exporting and Importing budgets to/from Budget Development
- Creating Budget Actions
- Calculating Employer-Paid Benefits within Budget Development
- Using Position Control to Load Labor and Employer-Paid Benefits into Budget Development
- Using Budget Development for GL Ending/Beginning Balances
- Generating Budget Development Reports

## Resources Available to You Beyond This Webinar

- On-site HSS Training
- Other HSS or QSSUG-Sponsored Webinars
- Webinars Specific to Your Organization
- Communication with Your HSS Account Manager via FreshDesk Postings
- QSSUG Meetings and Annual Conference
- HSS Documentation via [www.qss.com](http://www.qss.com) web site or QCC Help

# QCC-Focused Budget Development Documentation

- QCC Budget Development Manual (07/16)
- QCC Budget Development Training Notes (08/11)
- Getting Started with QCC Budget Development (08/11)

## Where to Find QSS Documentation

- Help+Video Dropdown within QCC - Documentation, Links and Feedback
- [www.qss.com](http://www.qss.com) Website Secure Support Area (SSA)
- Within Your Own Organization



## Notes About Following Slides

- The following slides provide a general orientation to the order in which the presentation will occur during this webinar.
- The following slides shows parts of the QCC Menu Tree and Budget Development features and functions currently available to Customers through version 1.53.0.
- Your Menu Tree and Budget Development features and function may not be identical to what is shown in this Webinar, depending on your security and QCC version.

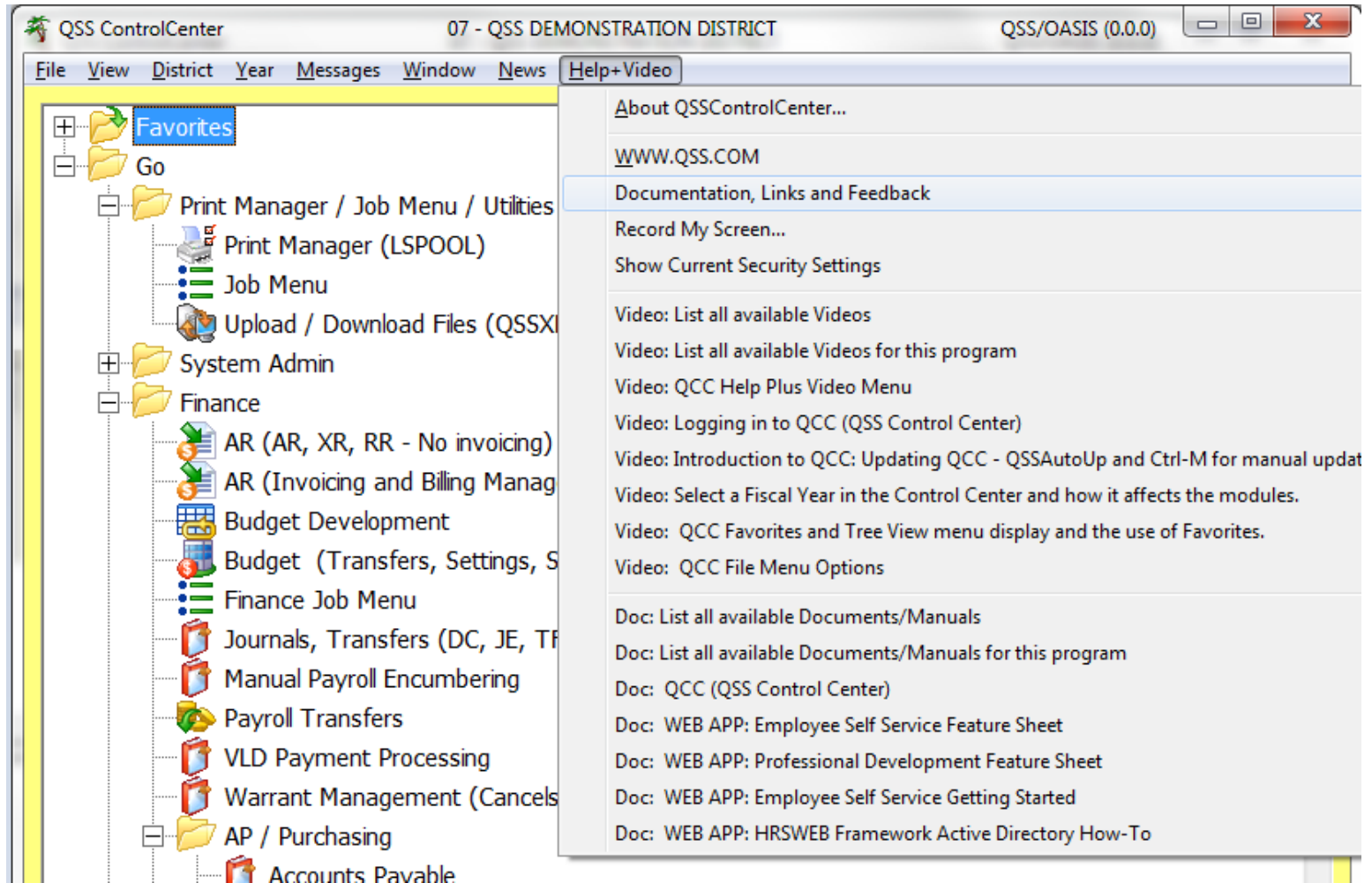
## Notes About Following Slides (continued)

- The presentation may/might vary somewhat from the order presented should it become necessary.
- Not every data form to be viewed during this Webinar is included in this handout.
- The QCC Budget Development Manual and QCC Budget Development Training Notes would be very good supplements to review after this Webinar.

# QCC Financial System Menu Tree



# QCC Help Dropdown List



# QCC Help Viewer after Selecting “Documentation, Links and Feedback”

The screenshot shows the QCC Help Viewer interface. The window title is "All Documents" and the content area is titled "39 - QSS DEMONSTRATION DISTRICT" and "QSS/OASIS". The interface includes a menu bar (File, Options, Favorite Docs, Help) and a "Hide Menu Tree" button. A left sidebar contains a navigation tree with categories like "Documentation - Manuals, Guides, Video", "Latest information", "Feedback", and "Customer Education - Seminars/Webinars". The main content area features a search bar and a dropdown menu showing search results for "Budget Development". Below the search results is a table with columns: Document Description, Already loaded, Access, Size, and Update Date. The table lists three documents: "Budget Development Manual", "Budget Development Getting Started (QCC Version)", and "Budget Development Training Notes (QCC Version)". The "Budget Development Manual" is selected, and its content is displayed below the table.

Search Document Description:  Only show documents for selected program(s)

Search Results:

- BDE: Budget Development
- FIN: AR (AR, XR, RR - No invoicing)
- FIN: AR (Invoicing and Billing Management - RI, RP)
- FIN: Accounts Payable - includes all of the individual payment programs
- FIN: Budget (Transfer, Settings, Summary Rules, Ind Cost)
- FIN: Chart of Account/ Beginning Balances
- FIN: Clearing Rules, Control Objects, District Definitions

Document Description	Already loaded	Access	Size	Update Date
Budget Development Manual	No	Yes	4.08 MB	07/18/2016
Budget Development Getting Started (QCC Version)	No	Yes	0.29 MB	08/05/2011
Budget Development Training Notes (QCC Version)	No	Yes	1.57 MB	08/05/2011

Budget Development Manual ---

This manual tells how to use the QCC version of Budget Development. It describes the budgeting process. It also tells how to use the Budget Development window and related reports and processes that you can launch from the Job Menu window.

Yr: 2008 Dist: 39 Site: 0 GS: R | 1/3/2017 1:22:48 PM

## QCC Budget Development Part 1

# BDE Models

# QCC Budget Development / Models Tab

**Budget Development** 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help

InspectMode

Setup  
 District: 07 Year: 2006 Model: 01 - Model for Webinar Model Type:  Budget  Actuals

Quick Entry | Account Maintenance | **Models** | Budget Action | Import Accounts | Benefit Mapping

Model#	Status	Description	Audit ID	Audit Date
00	Closed			
01	Open	Model for Webinar	DEA1	01/26/2011 14:25:07
02	Open	Resource 1000	DEA1	01/26/2011 14:27:51
03	Open	Certificated Salaries/Benefits	DEA1	01/26/2011 14:27:51
04	Open	Classified Salaries/Benefits	DEA1	01/26/2011 14:27:51
05	Open	Webinar Model	DEA1	02/03/2011 10:29:38
06	Open	Valid Accts for FY-06	DEA1	05/04/2011 10:17:52
07	Closed			
08	Closed			
09	Closed			
10	Open	Ending/Beginning Bal	DEA1	05/04/2011 10:35:46
11	Open	PosCtl FY-05 b4 step adv	DEA1	06/07/2011 13:13:04
12	Open	PosCtl FY-06 after step adv	DEA1	06/07/2011 13:15:09
13	Closed			
14	Closed			
15	Closed			
16	Closed			
17	Closed			
18	Closed			
19	Closed			
20	Closed			
21	Closed			

Yr: 2006 Dist: 07 Site: 1 GS: W 1/16/2012 1:15:17 PM

## QCC Budget Development Part 1

# Loading Data



# QCC Finance Job Menu

**Job Menu** 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File View Options Help

View:  Tree  Grid Show:  Show All  Show Only Favorites

Search:

- [-] Finance
  - [+] Accounts Payable Reports
  - [+] Accounts Receivable Reports (No Invoicing)
  - [+] Budget Reports / Processes
    - [+] Budget Development Processes
      - Auto Re-Calculation of all Benefits (BDR912) - bdr912.jobbde
      - Adjust Model by Percentage (BDE010)
      - Copy Actuals to Development (BDE007)
      - Create Budget Transfers from Comparison to Model (BTX110)
      - Resynch Model Totals (BDE009)
      - Transfer Development Budget to Finance System (BDE006)
      - Transfer Selected Budgets to Budget Development (BDE005)
    - [+] Budget Development Reports
      - Benefit Mapping Values (BDR011) - bdr011.jobbde
      - Budget Actions Report (BDR200)
      - Budget/Actuals Model Report (BDR210)
      - Comparative Budget Report (BDR110)
      - Projection Summary Report (BUD300)
      - Pseudo Code Report (BDR240) - bdr240.jobbde
    - [+] Budget Processes
      - Adopt/Revise Budget (BG0900)
      - Approve Transactions (AT0100)
      - Budget Sweeper
      - Budget Transfer Back-Out Process
      - Rebuild Account Balances
  - [+] Budget Reports
  - [+] General Ledger Reports / Processes
  - [+] Requisition / PO Reports / Processes
  - [+] Warrant Reports / Processes
  - [+] Warrant Recon Reports / Processes
  - [+] Misc Finance Reports / Processes

Yr:2006 Dist:07 Site:1 1/16/2012 1:17 PM

# Transfer to Budget Development – Main Selection

Transfer Selected Budgets to Budget Development (BDE005) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

● Main Selection\* Accounts

### Transfer Selected Budgets to Budget Development

District: 07 QSS Unified School District

Source FY: 05 Source: W - Working

Target FY: 06 Target Model: 01 - Model for Webinar

Move account details:

Transfer accounts if amt is zero:

Set dollars in target model to zero:

If acct exists in target model: N - No erase

FTE: 0 - FTE set to zero in target

Rounding rule: N - No rounding

GLDSYS Accounts: 0 - Open

---

Default Usersec: Y Yr:2006 Dist:07 Site:1 1/16/2012 1:20 PM

# Transfer to Budget Development – Account Selection

Transfer Selected Budgets to Budget Development (BDE005) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* Accounts

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	
										Low	High
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			

Default Usersec: Y Yr:2006 Dist:07 Site:1 1/16/2012 1:20 PM

# Copy Actuals to Budget Development – Main Selection

**Copy Actuals to Budget Development (BDE007)** 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

● Main Selection Accounts

**Copy Actuals to Budget Development**

District: 07 QSS Unified School District

Fiscal Year: 06

Model: 00 - Actuals Model for Webinar

From date: 07/01/2005 To date: 06/30/2006

Delete previous actuals:

Include encumbrances in actuals:

Include unapproved transactions:

Default Usersec: Y Yr:2006 Dist:07 Site:1 1/16/2012 1:23 PM

# Copy Actuals to Budget Development – Account Selection

Copy Actuals to Budget Development (BDE007) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection  Accounts

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	
										Low	High
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			
L	??	???	???	????	?	????	????	????			

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## QCC Budget Development Part 1

# Quick Entry & Account Maintenance

# QCC Budget Development / Quick Entry / Filter Tab

Budget Development 39 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help+Video

InspectMode

Setup District: 39 Year: 2008 Model: 01 - TESTING Model Type: Budget Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Filter Entry

Quick Entry Settings and Defaults  
 Amounts entered will be:  Added  Replaced  
 Detail description:   
 4000 Max accts to return (Lower #=faster) If a specific acct isn't extracted, adjust this max # higher or enter field/acct filters  
 Only show accounts with at least one locked detail line

Budget Action Settings  
 Automatically create a Budget Action  
 Date: 01/04/2017 Number:   
 Main Budget Action Desc:

Setup Object Totals by Range  
 Income:  8000 -  8999  
 Expense:  1000 -  7999  
 Custom:  -

Exc?	Field	From	Range	To	Exc?	Fnd	Resc	Y	Objt	SO	Goal	Func	CstCtr	Ste	Mngx
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	???	???	?	???	???	???	???	???	???	???
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="checkbox"/>	-	-	-	-	-	-	-	-	-	-

Dollar Range From To FTE Range From To

BDE000>Y YYYFYYYYYYYYYY<BDE001>YAAAHCYODN WYYYYYYYYYYYYYYYYYB<BDE002>Y LWYYYYYYYYYYYYYYYYY<BDE003>YAAA D Yr: 2008 Dist: 39 Site: 0 GS: W 1/4/2017 9:46:59 AM

# QCC Budget Development / Quick Entry Entry Tab with Account Totals

Budget Development 39 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help+Video

InspectMode

Setup District: 39 Year: 2008 Model: 01 - TESTING Model Type:  Budget  Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Filter Entry

	Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	Amount	Replace Amount	Adjusted Amount	FTE	Replace FTE	Adjusted FTE	Delete Acct	Detail Line Description	Ad
1	010-0000-0-1100-00-1110-1000-000000-013-0000		<input type="checkbox"/>	39,166.00		<input type="checkbox"/>	1.0000	<input type="checkbox"/>		
2	010-0000-0-1300-00-0000-2700-000000-026-0000		<input type="checkbox"/>	1,155,398.00		<input type="checkbox"/>	33.5000	<input type="checkbox"/>		
3	010-0000-0-3101-00-0000-2700-000000-026-0000		<input type="checkbox"/>	83,305.00		<input type="checkbox"/>		<input type="checkbox"/>		
4	010-0000-0-3201-00-0000-2700-000000-026-0000		<input type="checkbox"/>	93,952.00		<input type="checkbox"/>		<input type="checkbox"/>		
▶ 5	010-0000-0-8900-00-0000-2700-000000-026-0000		<input type="checkbox"/>	1,100,000.00		<input type="checkbox"/>		<input type="checkbox"/>		

Lines: 5 Show:  Amounts  Inc/Exp/Cust. Amount Org, Chg, New: \$2,471,821.00 \$0.00 \$2,471,821.00 FTE Org, Chg, New: 34.5000 0.0000 34.5000

Custom total shows difference between Income and Expense.

BDE000>Y YYYYYYYYYYYYYY<BDE001>YAAAHCYODN WYYYYYYYYYYYYYYYYYB<BDE002>Y LWYYYYYYYYYYYYYYYYY<BDE003>YAAA D Yr: 2008 Dist: 39 Site: 0 GS: W 1/4/2017 9:53:13 AM



# QCC Budget Development / Quick Entry Entry Tab with Expense and Revenue Totals

Budget Development 39 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help+Video

InspectMode

Setup District: 39 Year: 2008 Model: 01 - TESTING Model Type:  Budget  Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Filter Entry

	Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	Amount	Replace Amount	Adjusted Amount	FTE	Replace FTE	Adjusted FTE	Delete Acct	Detail Line Description	Ad D
1	010-0000-0-1100-00-1110-1000-000000-013-0000		<input type="checkbox"/>	39,166.00		<input type="checkbox"/>	1.0000	<input type="checkbox"/>		
2	010-0000-0-1300-00-0000-2700-000000-026-0000		<input type="checkbox"/>	1,155,398.00		<input type="checkbox"/>	33.5000	<input type="checkbox"/>		
3	010-0000-0-3101-00-0000-2700-000000-026-0000		<input type="checkbox"/>	83,305.00		<input type="checkbox"/>		<input type="checkbox"/>		
4	010-0000-0-3201-00-0000-2700-000000-026-0000		<input type="checkbox"/>	93,952.00		<input type="checkbox"/>		<input type="checkbox"/>		
▶ 5	010-0000-0-8900-00-0000-2700-000000-026-0000		<input type="checkbox"/>	1,100,000.00		<input type="checkbox"/>		<input type="checkbox"/>		

Lines: 5 Show:  Amounts  Inc/Exp/Cust. Income/Expense/Cust.: \$1,100,000.00 \$1,371,821.00 \$1,194,564.00 FTE Org. Chg. New: 34.5000 0.0000 34.5000

Custom total shows difference between Income and Expense

BDE000>Y YYYFYYYYYYYYY<BDE001>YAAAHCYODN WYYYYYYYYYYYYYYYYB<BDE002>Y LWYYYYYYYYYYYYYYYY<BDE003>YAAA D Yr: 2008 Dist: 39 Site: 0 GS: W 1/4/2017 9:55:02 AM

# QCC Budget Development / Quick Entry Entry Tab with Expense and Revenue Totals w/Difference

Budget Development 39 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help+Video

InspectMode

Setup District: 39 Year: 2008 Model: 01 - TESTING Model Type:  Budget  Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Filter Entry

	Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr	Amount	Replace Amount	Adjusted Amount	FTE	Replace FTE	Adjusted FTE	Delete Acct	Detail Line Description
1	010-0000-0-1100-00-1110-1000-000000-013-0000		<input type="checkbox"/>	39,166.00		<input type="checkbox"/>	1.0000	<input type="checkbox"/>	
2	010-0000-0-1300-00-0000-2700-000000-026-0000		<input type="checkbox"/>	1,155,398.00		<input type="checkbox"/>	33.5000	<input type="checkbox"/>	
3	010-0000-0-3101-00-0000-2700-000000-026-0000		<input type="checkbox"/>	83,305.00		<input type="checkbox"/>		<input type="checkbox"/>	
4	010-0000-0-3201-00-0000-2700-000000-026-0000		<input type="checkbox"/>	93,952.00		<input type="checkbox"/>		<input type="checkbox"/>	
▶ 5	010-0000-0-8900-00-0000-2700-000000-026-0000		<input type="checkbox"/>	1,100,000.00		<input type="checkbox"/>		<input type="checkbox"/>	

Lines: 5 Show:  Amounts  Inc/Exp/Diff. Income/Expense/DIFF: \$1,100,000.00 \$1,371,821.00 (\$271,821.00) FTE Org, Chg, New: 34.5000 0.0000 34.5000

Custom total shows difference between Income and Expense

BDE000>Y YYYYYYYYYYYYYY<BDE001>YAAAHCYODN WYYYYYYYYYYYYYYYYYB<BDE002>Y LWYYYYYYYYYYYYYYYYY<BDE003>YAAA D Yr: 2008 Dist: 39 Site: 0 GS: W 1/4/2017 9:56:19 AM

# QCC Budget Development / Quick Entry Filter Tab Custom Sort Settings

**Setup Custom Acctclass Sort**

AcctClass Column Sort

Normal Acctclass Sort

Use Custom Sort

OK Cancel

Custom Acctclass Sorting Options

Available Fields

- Site/School
- Project Year
- Program Goal
- Function
- Object
- Program

Fields and Order to Sort

- Bdgt Respons
- Fund
- Resource

Partial Field Setup

1 Starting Position

4 Number of Positions

**Selected Sort Field Structure: 111223333**

Note: Changing Custom Field/Order Sorting will take time as the changes are applied to the results grid.

Project Totals by Range

8000	-	8999
0000	-	7999
6000	-	6999

Yr: 2006 Dist: 07 Site: 1 GS: W 1/16/2012 1:39:09 PM

# QCC Budget Development / Account Maint Tab

Budget Development 39 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help+Video

InspectMode

Setup District: 39 Year: 2008 Model: 01 - TESTING Model Type:  Budget  Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Account Information

Fnd Resc Y Objt SO Goal Func CstCtr Ste Mngr

Acct: 010-0000-0-8900-00-0000-2700-000000-026-0000 Desc:

Status: Open Pseudo:  State Code:

	Amount	Replace Amount	Adjusted Amount	Enter Unit Cost	FTE	Replace FTE	Adjusted FTE	Status	Detail Line Description	Additional Description	Audit ID	Audit Date	Source ID
▶ 1		<input type="checkbox"/>	1,100,000.00			<input type="checkbox"/>		Open	Added Income		DA11	01/03/2017 14:42:48	ACCTMNT
* 2		<input type="checkbox"/>				<input type="checkbox"/>							

Total Amount: \$1,100,000.00 Total FTE: 0.0000 Unit Cost per FTE:  Current Working: \$0.00 Affect of Change: \$1,100,000.00

BDE000>Y YYYYYYYYYYYY<BDE001>YAAAHCYODN WYYYYYYYYYYYYYYYB<BDE002>Y LWYYYYYYYYYYYYYYY<BDE003>YAAA D<BDE011>YLA<

Yr: 2008 Dist: 39 Site: 0 GS: W 1/4/2017 10:08:50 AM

## QCC Budget Development Part 1

# BDE Reports/Processes

# Adjust Model by Percentage – Main Selection

**Adjust Model By Percentage (BDE010)** 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

● Main Selection | Accounts

**Adjust Model By Percentage**

District: 07 QSS Unified School District

Budget Year: 06

Model: 01 - Model for Webinar

Adjustment Percentage: + %

Operation Type:  Normal  Recovery

Rounding Rule: N - No rounding

Default Usersec: Y Yr:2006 Dist:07 Site:1 1/16/2012 1:44 PM

# Adjust Model by Percentage – Account Selection

Adjust Model By Percentage (BDE010) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection  Accounts

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type
L	??	???	???	????	?	????	????	????
L	??	???	???	????	?	????	????	????
L	??	???	???	????	?	????	????	????
L	??	???	???	????	?	????	????	????
L	??	???	???	????	?	????	????	????
L	??	???	???	????	?	????	????	????
L	??	???	???	????	?	????	????	????
L	??	???	???	????	?	????	????	????
L	??	???	???	????	?	????	????	????
L	??	???	???	????	?	????	????	????

Default Usersec: Y Yr:2006 Dist:07 Site:1 1/16/2012 1:46 PM

# Budget Development Reports Job Menu

The screenshot displays the 'Job Menu' application window for '07-QSS DEMONSTRATION DISTRICT'. The window title bar includes 'QSS/OASIS' and standard window controls. The menu bar contains 'File', 'View', 'Options', and 'Help'. Below the menu bar is a toolbar with icons for grid, print, save, help, and other functions. The main interface features a 'View' section with 'Tree' (selected) and 'Grid' radio buttons, and a 'Show' section with 'Show All' (selected) and 'Show Only Favorites' radio buttons. A search bar is located below the view options. The main content area shows a tree view of the application's structure. The 'Finance' folder is expanded, showing sub-folders like 'Accounts Payable Reports', 'Accounts Receivable Reports (No Invoicing)', 'Budget Reports / Processes', 'Budget Development Processes', 'Budget Development Reports' (highlighted), 'Budget Processes', and 'Budget Reports'. Under 'Budget Development Reports', several report files are listed, including 'Benefit Mapping Values (BDR011) - bdr011.jobbde', 'Budget Actions Report (BDR200)', 'Budget/Actuals Model Report (BDR210)', 'Comparative Budget Report (BDR110)', 'Projection Summary Report (BUD300)', and 'Pseudo Code Report (BDR240) - bdr240.jobbde'. Other folders like 'General Ledger Reports / Processes', 'Requisition / PO Reports / Processes', 'Warrant Reports / Processes', 'Warrant Recon Reports / Processes', and 'Misc Finance Reports / Processes' are also visible. The status bar at the bottom right shows 'Yr:2006 Dist:07 Site:1 1/16/2012 1:47 PM'.

Job Menu 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File View Options Help

View:  Tree  Grid Show:  Show All  Show Only Favorites

Search:

- Finance
  - Accounts Payable Reports
  - Accounts Receivable Reports (No Invoicing)
  - Budget Reports / Processes
    - Budget Development Processes
      - Budget Development Reports**
        - Benefit Mapping Values (BDR011) - bdr011.jobbde
        - Budget Actions Report (BDR200)
        - Budget/Actuals Model Report (BDR210)
        - Comparative Budget Report (BDR110)
        - Projection Summary Report (BUD300)
        - Pseudo Code Report (BDR240) - bdr240.jobbde
      - Budget Processes
        - Adopt/Revise Budget (BG0900)
        - Approve Transactions (AT0100)
        - Budget Sweeper
        - Budget Transfer Back-Out Process
        - Rebuild Account Balances
    - Budget Reports
  - General Ledger Reports / Processes
  - Requisition / PO Reports / Processes
  - Warrant Reports / Processes
  - Warrant Recon Reports / Processes
  - Misc Finance Reports / Processes



# Comparative Budget Report – Main Selection

Comparative Budget Report Writer (BDR001) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* | Additional Options | Sorts/Rollups\* | Accounts | District(s)

**Comparative Budget Report**

District: 07 QSS Unified School District

Report Title: Webinar

Detail line format: 1 - Object

Account Status: 0 - Open accounts Use Second Description: Never

Restricted field: BR - BdgtResp

	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
► Title1							
Title2	Budget	Actual	Budget	Diff.	Budget	Actual	Budget
Year	2005	2005	2006	2006	2007	2007	2008
Source	Working	GL	Dev M: 02	Calc 3-2	Dev M: 00	Dev M: 00	Dev M: 00
Bud/Act	Budget	Actuals	Budget		Budget	Actuals	Budget
Detail	No	No	No	No	No	No	No
Zero amt	\$0.00	\$0.00	\$0.00	\$0.00	Blank	Blank	Blank
Rest/Unr	Both	Both	Both	Both	Both	Both	Both
Hide	No	No	No	No	Yes	Yes	Yes

Usersec: Y2 52 Yr:2006 Dist:07 Site:1 1/16/2012 1:54 PM

# Comparative Budget Report – Additional Selection

Comparative Budget Report Writer (BDR001) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* **Additional Options** Sorts/Rollups\* Accounts District(s)

Year to standardize acct format on: 06

Suppress rpt lines with no values:

Show pennies:

Print 80 column mode:

Lines per page: 52

Blank lines after details: 0 - Single spaced

Sort detail lines: 1 - Alphabetical order

Collapse FY acct detail to 1 line:

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# Comparative Budget Report – Sort Selection

Comparative Budget Report Writer (BDR001) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* Additional Options  Sorts/Rollups\* Accounts District(s)

	Sort	Rollup	Page
▶ 1	BR - BdgRe:		
2	FD - Fund		✓
3	RS - Resourc		
4			
5			
6			
7			
8			
9			

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# Comparative Budget Report – Account Selection

Comparative Budget Report Writer (BDR001) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* Additional Options Sorts/Rollups\* **Accounts** District(s)

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	
										Low	High
L	??	???	???	????	.?	????	????	????			
L	??	???	???	????	.?	????	????	????			
L	??	???	???	????	.?	????	????	????			
L	??	???	???	????	.?	????	????	????			
L	??	???	???	????	.?	????	????	????			
L	??	???	???	????	.?	????	????	????			
L	??	???	???	????	.?	????	????	????			
L	??	???	???	????	.?	????	????	????			
L	??	???	???	????	.?	????	????	????			
L	??	???	???	????	.?	????	????	????			
L	??	???	???	????	.?	????	????	????			

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# Transfer Development Budget to Financial System Main Selection

Transfer Development Budget to Financial System (BDE006) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* |  Accounts

### Transfer Development Budget to Financial System

District: 07 QSS Unified School District

Source FY: 06

Source Model: 02 - Resource 1000

Target FY: 06

Action:

- Clear All - Zero budget amounts (Working, Revised, Approved) for all accounts in target.
- Merge - Add missing accts to target and change existing acct amts (Working) to match budget amts.
- Delete Subsidiary - Delete all revenue and exp accts from target before adding budget amts to target.
- Delete All - Delete all revenue, exp and GL accts from target before adding bud amts to target.

Move account detail:

Transfer accounts if amount is zero:

Usersec: YYYYYY Yr:2006 Dist:07 Site:1 1/16/2012 2:12 PM

# Transfer Development Budget to Financial System Account Selection

Transfer Development Budget to Financial System (BDE006) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* Accounts

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	Low	High
L	??	???	???	????	?	????	????	????				
L	??	???	???	????	?	????	????	????				
L	??	???	???	????	?	????	????	????				
L	??	???	???	????	?	????	????	????				
L	??	???	???	????	?	????	????	????				
L	??	???	???	????	?	????	????	????				
L	??	???	???	????	?	????	????	????				
L	??	???	???	????	?	????	????	????				
L	??	???	???	????	?	????	????	????				
L	??	???	???	????	?	????	????	????				
L	??	???	???	????	?	????	????	????				

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# Budget Development #1 - Give Feedback

Date and Time (Pacific)	Workshop Title & Announcement Flyer Links	Sponsor, Workshop Type, Location	Presenter / Q/A for Webinars	QSSUG Member or HSS-sponsored Reg. Cost	QSSUG Non-Member Reg. Cost	Status (See Legend Below)
Thursday January 11, 2018 10am-12 Noon	Budget Development #1 (Introduction & Basic Operation) <a href="#">Download Flyer</a>	HSS Webinar <b>Give Feedback</b> ←	Don Hemwall	\$0.00	N/A	<b>Open</b>